



# NORTHERN MARIANAS HOUSING CORPORATION

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## REQUEST FOR QUALIFICATIONS

### American Rescue Plan (ARP) HOME Investment Partnerships Program (HOME)

11/24/2025

This is to inform the public, government agencies and community organizations, that the Northern Marianas Housing Corporation (NMHC) had been allocated nearly **\$1.7 million in total funding**; with up to 15 percent in admin set-aside funds, from the U.S. Department of Housing and Urban Development (HUD) through Section 3205 of the American Rescue Plan (ARP) Act of 2021 for the HOME Investment Partnerships Program (HOME), known as the **HOME-ARP Program**, to provide homelessness assistance and supportive services for the CNMI's most vulnerable populations.

NMHC intends to sub-allocate its HOME-ARP funds to local providers of supportive services that target HOME-ARP qualifying populations. These providers shall be identified as subrecipients to administer eligible HOME-ARP supportive service activities. Use of funds shall be prioritized for short-term or medium-term financial assistance for rent, as well as, for eligible associated costs.

Interested agencies and organizations must submit the documentations listed below before or by **Monday, December 22<sup>nd</sup>, 2025** for determination and inclusion on our list of qualified and approved local providers of supportive services:

1. Valid CNMI Business License
2. Current Financial Statements (certified by the principle executive officer or principle financial officer)
3. Latest 12-months Business Gross Revenue (BGR) Tax Returns, if applicable
4. 2 Years Corporate/Organization Income Tax Returns
5. Certificate of Compliance from the Revenue & Taxation Office
6. 501(c)3 designation and proof of documentations for nonprofit organizations
7. Clearance Letter from the Department of Labor, for nongovernment agencies/organizations
8. Company background information
9. Company reference(s) or evidence(s) of homelessness assistance and supportive services provided
10. At least three (3) reference letters from individuals or organizations served as clientele
11. Articles of Incorporations & Company By-Laws, if applicable
12. Latest Agency/Organization Annual Report, if applicable

**FAILURE TO SUBMIT THE ABOVE DOCUMENTS BY DECEMBER 22<sup>ND</sup>, 2025 MAY RESULT IN YOUR AGENCY/ORGANIZATION'S ELIMINATION FROM CONSIDERATION TO OUR LIST OF APPROVED LOCAL PROVIDERS OF SUPPORTIVE SERVICES FOR THE HOME-ARP PROGRAM.**

For more information about the HOME-ARP Program you may review the published policy at the following link:

[https://cnmilaw.org/pdf/cnmiregister/2025\\_Volume\\_47/2025\\_Number\\_08.pdf](https://cnmilaw.org/pdf/cnmiregister/2025_Volume_47/2025_Number_08.pdf)

***The NMHC will be conducting a meeting for interested organizations or agencies to go over the program requirements on December 03, 2025, 10:00 a.m. at the NMHC Conference Room located in Garapan, Saipan.***

For any inquiries or clarification, please contact Mr. Jacob Muna, Office Manager/Procurement Officer at (670)234-6866/9447 or via email at [officemanager@nmhc.gov.net](mailto:officemanager@nmhc.gov.net).

/S/ ZENIE P. MAFNAS  
CORPORATE DIRECTOR



**“NMHC is an equal employment and fair housing public agency”**